



California Department of Corrections
INFORMATIONAL BULLETIN

Subject: ANNOUNCEMENT OF FOUR
REVISED
CORRECTIONAL CASE
RECORDS
FORMS

Number:

01/25

Date Issued:

December 10, 2001

The purpose of this Informational Bulletin is to officially announce the revision to the California Department of Corrections' (CDC) Form 161, Warden's Checkout Order, CDC Form 863, Notice To Law Enforcement/DA Of Inmate's/Parolee Violator's Scheduled Release To Parole, CDC Form 863, Notice Of Release and CDC Form 1151, Audit Checksheet.

The forms have been revised to meet the changes in the requirements of Penal Code Sections 3058.61, 3058.65 and 3060.6 which were effective January 1, 2001.

Effective upon receipt of this bulletin, the following revised forms shall be used and can be ordered from Prison Industry Authority on a CDC Form 1853:

CDC Form 161 (Rev 10/01), Warden's Checkout Order

This form is being printed on one-sided, 8 ½" x 7" five part NCR paper and can be ordered in sets of 100.

CDC Form 863 (Rev 10/01), Notice To Law Enforcement/DA Of Inmate's/Parolee Violator's Scheduled Release To Parole

This form is being printed on one-sided, 8 ½" x 11" three part NCR paper and can be ordered in sets of 167.

CDC Form 863-A (Rev 10/01), Notice Of Release

This form is being printed on one-sided, 8 ½" x 11" three part NCR paper and can be ordered in sets of 167.

CDC Form 1151 (Rev 10/01), Audit Checksheet

This form is being printed on two-sided, 8 ½" x 14" white bond paper and can be ordered in sets of 500.



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Please inform all persons concerned of the contents of this bulletin. Please direct any inquiries regarding this bulletin to Judy Jasso, Associate Governmental Program Analyst, Correctional Case Records Services, at (916) 324-3445.

RICK GRENZ, Chief
Regulation and Policy Management Branch
Office of Correctional Planning